

MINUTES OF A REGULAR MEETING OF THE HYRUM CITY PLANNING COMMISSION HELD OCTOBER 10, 2019 AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:29 P.M.

**CONDUCTING:** Vice Chairman Brian Carver

**PRESENT:** Vice Chairman Brian Carver and Commissioners Kevin Anderson, Terry Mann, and Alternate Member Paul Willardson.

**EXCUSED:** Commissioners Blake Foster and Angi Bair

**CALL TO ORDER:** There being four members present and four members representing a quorum, Vice Chairman Brian Carver called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen and one citizen. Secretary Shalyn Maxfield recorded the minutes.

**PLEDGE OF ALLEGIANCE:** Commissioner Paul Willardson led the governing body and the citizens in the Pledge of Allegiance.

**INVOCATION:** Commissioner Brian Carver

**APPROVAL OF MINUTES:**

The minutes of a regular meeting held on September 12, 2019 were approved as written.

**ACTION**            **Commissioner Terry Mann made a motion to approve the minutes of September 12, 2019 as written. Commissioner Kevin Anderson seconded the motion and Commissioners Anderson, Carver, Mann and Willardson voted aye.**

**AGENDA APPROVAL:**

A copy of the notice and agenda for this meeting was EMAILED to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's website, mailed to each member of the Planning Commission, and posted at the City Offices more than forty-eight hours before meeting time.

**ACTION**            **Commissioner Kevin Anderson made a motion to approve the Agenda for October 10, 2019 as written. Commissioner Terry Mann seconded the motion and Commissioners Anderson, Carver, Mann and Willardson voted aye.**

6.    SCHEDULED DELEGATIONS:

- A. Roy Colver - To request approval of a two-lot mini-subdivision at 685 Park Drive.
7. ADJOURNMENT

***SCHEDULED DELEGATIONS:***

**ROY COLVER - TO REQUEST APPROVAL OF A TWO-LOT MINI-SUBDIVISION AT 685 PARK DRIVE.**

Roy Colver stated that this property has become too hard to take care of since he was in an accident. The plan is to sell the property and has already had an offer from someone to purchase it. If the sale goes through the new owners plan on taking down the shed.

Commissioner Paul Willardson asked if there is enough frontage.

City Administrator Ron Salvesen stated there is and all the utilities are available. This particular lot may have been two lots at one point but was combined many years ago.

**ACTION**            **Commissioner Paul Willardson made a motion to recommend approval of a two-lot mini-subdivision at 685 Park Drive as presented. Commissioner Terry Mann seconded the motion and Commissioners Anderson, Carver, Mann and Willardson voted aye.**

There was some discussion in regards to reviewing the code about hard surfaces for commercial properties. The Planning Commission may want to look into clarifying and or amending the code.

***ADJOURNMENT:***

**ACTION**            **There being no further business before the Planning Commission, the meeting adjourned at 6:58 p.m.**

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Brian Carver  
Vice Chairman

ATTEST:

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Shalyn Maxfield  
Secretary

Approved: \_\_\_\_\_  
As Amended/Written