

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD AUGUST 7, 2014 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 p.m.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Councilmembers Scot M. Allgood, Jared L. Clawson, and Paul C. James present.

**EXCUSED:** Councilmembers Martin L. Felix and Aaron Woolstenhulme

**CALL TO ORDER:** There being three members present and three members representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen, and seventeen citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Miller welcomed everyone in attendance.

**PLEDGE OF ALLEGIANCE:** Boy Scout Carter Davis led the governing body and the citizens in the Pledge of Allegiance.

**INVOCATION:** City Administrator Ron Salvesen

**APPROVAL OF MINUTES:**

The minutes of July 17, 2014 were approved as written.

**ACTION** Councilmember James made a motion to approve the minutes of July 17, 2014 as written. Councilmember Allgood seconded the motion and all three councilmembers present voted aye.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

**ACTION** Councilmember Clawson made a motion to approve the agenda for August 7, 2014 as written. Councilmember Allgood seconded the motion and all three councilmembers present voted aye.

AGENDA

8. PUBLIC COMMENT

9. SCHEDULED DELEGATIONS:

A. Ryan Reeves, Interstate Commercial Property - TO

request approval of the Final Plat for Blacksmith Fork Villas a Retirement Community PUD located at 650 East Main Street.

- B. Matt Draper, Hyrum City Electric Superintendent - To report on meeting with Utah Associated Municipal Power Systems (UAMPS).
10. INTRODUCTION AND ADOPTION OF RESOLUTIONS:
- A. Resolution 14-17- A resolution setting the permit fee for occupied trailers, campers, and RVs on residential lots.
  - B. Resolution 14-18 - A resolution amending and adopting the Canyon Campground, CCC Camp, and Left Hand Property Rental Fees Schedule.
11. OTHER BUSINESS:
- A. Consideration and appointment to the Hyrum Museum Board.
  - B. Consideration and appointments to the Hyrum Historical Preservation Committee.
  - C. Consideration and approval of an Interlocal Agreement between Cache County and Hyrum City for Law Enforcement Services.
  - D. Mayor and City Council reports.
12. ADJOURNMENT

***PUBLIC COMMENT:***

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

No public comment was given.

***SCHEDULED DELEGATIONS:***

**RYAN REEVES, INTERSTATE COMMERCIAL PROPERTY - TO REQUEST APPROVAL OF THE FINAL PLAT FOR BLACKSMITH FORK VILLAS A RETIREMENT COMMUNITY PUD LOCATED AT 650 EAST MAIN STREET.**

City Administrator Ron Salvesen said the City Council approved an amended Preliminary Plat for Blacksmith Fork Villas at 650 East Main Street on July 17, 2014. The Final Plat has been reviewed by City staff and it is recommending approval. The construction drawings have been reviewed by the City Engineer.

Ryan Reeves with Interstate Commercial Property said the Final Plat includes the changes required by the City Engineer. He hopes to begin construction on Phase I the 24 condos this fall.

**ACTION**

**Councilmember James made a motion to approve the revised Final Plat for Blacksmith Fork Villas located**

at 650 East Main Street, a retirement assisted living community with 24 condos and 27 assisted living units with the following conditions (as recommended by the Planning Commission for Preliminary Plat Approval): 1. Assisted living building elevations be approved by the Planning Commission before a building permit is issued; 2. If snow removal becomes an issue then snow will be hauled off of site; 3. Final landscaping plan to be approved by the Planning Commission; 4. CC&R's submitted with Final Plat; 5. Work with City on restoration of 16' utility easement; 6. Increase parking for the assisted living building if needed; and 7. All recommendations from the City Engineer. Councilmember Clawson seconded the motion and all three councilmembers present voted aye.

**MATT DRAPER, HYRUM CITY ELECTRIC SUPERINTENDENT - TO REPORT ON MEETING WITH UTAH ASSOCIATED MUNICIPAL POWER SYSTEMS (UAMPS).**

Hyrum City Electric Superintendent Matt Draper said he was excited for the opportunity to work for Hyrum City. He was previously the Power Superintendent for Mount Pleasant where he was an employee for 25 years. He was the Power Superintendent for the past eight years. The past month he has been working on getting the shop cleaned and organized. He is concerned about the safety of the lineman and has ordered equipment necessary to keep the employees in his department safe. He has identified and the electric department is currently working on power lines that need to be repaired and retensioned to prevent outages and brownouts. He was serving as Mount Pleasants UAMPS' representative and is now serving as Hyrum City's UAMPS' representative. UAMPS Annual Conference is in Logan this year from August 18 to August 20 and recommended the City Council attend it if possible. UAMPS has to implement a bird program to help mitigate the number of bird deaths from the Horse Butte Wind Project in Idaho. Because Hyrum City has purchased shares in Horse Butte Wind Project the City has to have a bird program in place and the employees have to be trained. UAMPS is holding training on its bird program in October and the lineman from Hyrum City will attend the class.

***INTRODUCTION AND ADOPTION OF RESOLUTIONS:***

**RESOLUTION 14-17- A RESOLUTION SETTING THE PERMIT FEE FOR OCCUPIED TRAILERS, CAMPERS, AND RVS ON RESIDENTIAL LOTS.**

Mayor Miller said the Hyrum City Council adopted Ordinance 14-05 on July 17, 2014 requiring a permit for occupied trailers, campers, and RVS on residential lots after the first seven days.

The proposed resolution will require a no charge thirty day permit after the first seven days of occupancy, and a \$30 permit fee for the second thirty day permit.

**ACTION**

**Councilmember Clawson made a motion to approve Resolution 14-17 setting the permit fee for occupied trailers, campers, and RVs on residential lots. Councilmember Allgood seconded the motion and all three councilmembers present voted aye.**

**RESOLUTION 14-18 - A RESOLUTION AMENDING AND ADOPTING THE CANYON CAMPGROUND, CCC CAMP, AND LEFT HAND PROPERTY RENTAL FEES SCHEDULE.**

Mayor Miller said on June 19, 2014 the City Council discussed the Left Hand Property rental fees. The Council discussed setting a Group Event fee for rentals over 100 people with or without a fee charged to attend and/or no entrance fee. City staff has reviewed the Left Hand property fee schedule and is recommending the following Group Event Fees:

Group Events (over 100 people) with no fee charged to attend and/or no entrance fee:

Fenced Area only	Rental Fee \$1,000 week
	Deposit (Refundable) \$1,500 week
Entire Area	Rental Fee \$1,200 week
	Deposit (Refundable) \$1,500 week

Group Events (over 100 people) with a fee charged to attend and/or entrance fee:

Fenced Area only	Rental Fee \$1,200 week
	Deposit (Refundable) \$1,500 week
Entire Area	Rental Fee \$1,600 week
	Deposit (Refundable) \$1,500 week

All Group events over 100 people require: City Council approval on an annual basis; Mass Gathering Permit; Liability Insurance Policy for a minimum of \$1.0 million; and signed rules for use of Left Hand. Some of the rules includes no pets including dogs, no alcoholic beverages, and no firearms.

**ACTION**

**Councilmember James made a motion to approve Resolution 14-18 amending and adopting the Canyon Campground, CCC Camp, and Left Hand Property Rental Fees Schedule. Councilmember Allgood seconded the motion and all three councilmembers present voted aye.**

**OTHER BUSINESS:****CONSIDERATION AND APPOINTMENT TO THE MUSEUM BOARD.**

Mayor Miller said Doug Nielsen has agreed to serve on the Hyrum Museum Board.

**ACTION** Councilmember James made a motion to appoint Doug Nielsen to the Hyrum Museum Board. Councilmember Clawson seconded the motion and all three councilmembers present voted aye.

**CONSIDERATION AND APPOINTMENT TO THE HYRUM HISTORICAL PRESERVATION COMMITTEE.**

Mayor Miller said Jami VanHuss, John Petersen, Steve Downs, Tom LaBau, Mike Stauffer, and Stan Young have agreed to serve on the Hyrum Historical Preservation Committee Board.

**ACTION** Councilmember Allgood made a motion to appoint Jami VanHuss, John Petersen, Steve Downs, Tom LaBau, Mike Stauffer, and Stan Young to the Hyrum Historical Preservation Committee. Councilmember Clawson seconded the motion and all three councilmembers present voted aye.

**CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN CACHE COUNTY AND HYRUM CITY FOR LAW ENFORCEMENT SERVICES.**

Mayor Miller said the Cache County Sheriff's Office and Hyrum City agreed to the amount of \$259,440 for Law Enforcement Services for 2014-2015. The City will meet with Sheriff's Department at the beginning of January to set next year's fee.

**ACTION** Councilmember James made a motion to approve the Interlocal Agreement between Cache County and Hyrum City for Law Enforcement Services. Councilmember Clawson seconded the motion and all three councilmembers present voted aye.

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Woolstenhulme said National Night Out Against Crime was a great success again. There were over 650 people who attended and there was still a crowd on the City Square at 9:30 when the Life Flight Helicopter left.

Councilmember James said in remembrance and to honor Hyrum City's deceased Power Superintendent Guy McBride by having a tree lightening ceremony before turning on the City's Christmas lights.

Councilmember Clawson said there are a few parades left this year for him to take the City's float to.

Mayor Miller asked Councilmembers Allgood, Clawson, and James to serve on the building committee for the new City Office. The City is in the process of getting bids for architectural design services. She will not be at the August 21 City Council Meeting and asked Councilmember James to conduct in her absence.

**ADJOURNMENT:**

**ACTION**            **There being no further business before the City Council, the Council Meeting adjourned at 7:30 p.m.**

---

Stephanie Miller  
Mayor

ATTEST:

---

Stephanie Fricke  
City Recorder

Approved: August 21, 2014  
As written