

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD NOVEMBER 5, 2015
AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Scot M. Allgood, Jared L. Clawson, Martin L. Felix, Paul C. James, and Aaron Woolstenhulme were present. Councilmember Martin L. Felix participated by telephone.

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen and twenty-eight citizens were present. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Boy Scout Joseph Peterson led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Councilmember James

APPROVAL OF MINUTES:

The minutes of a special meeting on October 15, 2015 were approved as written.

ACTION Councilmember Clawson made a motion to approve the minutes of a special City Council Meeting on October 15, 2015 as written. Councilmember Allgood seconded the motion and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

The minutes of a regular meeting on October 15, 2015 were approved as written.

ACTION Councilmember Allgood made a motion to approve the minutes of a regular City Council Meeting on October 15, 2015 as written. Councilmember Clawson seconded the motion and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, posted on the Utah Public Notice Website, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

ACTION

Councilmember James made a motion to approve the agenda for November 5, 2015 as written. Councilmember Woolstenhulme seconded the motion and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

9. SCHEDULED DELEGATIONS:

- A. Sheriff Chad Jensen, Cache County Sheriff - To discuss Hyrum City's Law Enforcement Service and Contract with the Cache County Sheriff's Department.
- B. Ryan Reeves, Blacksmith Fork Villas - To request approval to amend the final plat for Blacksmith Fork Villas Phase 1 located at 650 East Main Street to allow two single family dwellings instead of a duplex.
- C. Jeff Daniels, Central Milling - To request site plan approval for a flour mill at 168 South 1720 East (Blacksmith Fork Industrial/Business Park).
- D. Kevin Maughan, Hyrum City Fire Chief - To discuss loan and/or trade of fire equipment by other fire departments in Cache County.

10. INTRODUCTION AND ADOPTION OF A RESOLUTION:

- A. Resolution 15-18 - A resolution declaring certain Hyrum City equipment as surplus and ordering the sale or disposal thereof.

11. OTHER BUSINESS:

- A. Consideration and approval of an agreement with Leon Savage for pressurized irrigation use.
- B. Consideration of increasing dog license fees.
- C. Budget Report.
- D. Mayor and City Council reports.

12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

SCHEDULED DELEGATIONS:

SHERIFF CHAD JENSEN, CACHE COUNTY SHERIFF - TO DISCUSS HYRUM

CITY'S LAW ENFORCEMENT SERVICE AND CONTRACT WITH THE CACHE COUNTY SHERIFF'S DEPARTMENT.

Cache County Sheriff Chad Jensen said he wanted to update the City Council on the changes he has made since he took office as County Sheriff in January of 2015. As Sargents have retired this year he has not replaced their positions but instead hired additional Deputies. He has been trying to eliminate upper level positions that are unnecessary which frees up funds. He reassigned all of the Sargents to new departments which has provided a fresh look and implementation of new ideas in each department. He has road Deputies working 8 hour shifts five days a week rather than 10 hour shifts four days a week. The Sheriff's Department no longer has its own IT Department but uses Cache County's IT Department instead. The Jail Division is trying to bring in more State prisoners. His first 9 months in office compared to the first 9 months in 2014 citations in Hyrum have increased, number of hours in community have increased, and Hyrum is getting better coverage for the same amount of money.

Councilmember Allgood said in the last six months he sees a Sheriff's Deputy at least four times a month in the early morning hours compared to the past six years when he can't recall seeing a Deputy more than once.

Mayor Miller said she appreciates the Sheriff's Department and the service it provides to Hyrum City. The Deputies that have been assigned to work in Hyrum are very responsive and attentive. She receives regular phone calls from the Deputies and they frequently stop in at the City Offices.

RYAN REEVES, BLACKSMITH FORK VILLAS - TO REQUEST APPROVAL TO AMEND THE FINAL PLAT FOR BLACKSMITH FORK VILLAS PHASE 1 LOCATED AT 650 EAST MAIN STREET TO ALLOW TWO SINGLE FAMILY DWELLINGS INSTEAD OF A DUPLEX.

City Administrator Ron Salvesen said Ryan Reeves was unable to attend tonight's meeting but is asking for an amendment to the final plat of Phase I of Blacksmith Fork Villas at 650 East Main Street to allow for two individual homes rather than a duplex.

ACTION

Councilmember James made a motion to approve the amendment to the Final Plat for Phase I of Blacksmith Fork Villas located at 650 East Main Street to allow for two individual homes rather than a duplex. Councilmember Allgood seconded the motion and Councilmembers Allgood, Felix, James, and Woolstenhulme voted aye. The motion passed.

JEFF DANIELS, CENTRAL MILLING - TO REQUEST SITE PLAN APPROVAL FOR A FLOUR MILL AT 168 SOUTH 1720 EAST (BLACKSMITH FORK INDUSTRIAL/BUSINESS PARK) .

Jeff Daniels with Central Milling said he is requesting site plan for a sprouted dough plant on 22 acres located in the Blacksmith Fork Industrial Park. This will be one of three businesses he is planning to build on the property. The building that is being proposed is just under 12,000 square feet and he would like to start building as soon as they can obtain a building permit. He mentioned they have been working with Craig Rasmussen on the engineering for the building. Central Milling has been in business since 1867 and they currently have operating plants in Logan, Utah, Collinston, Utah and California. They recently were awarded contracts with Costco and Panera Breads. Future plans for Central Milling is to expand in the next 5 years at the Hyrum location with another 12,000 square foot facility.

City Administrator Ron Salvesen said on October 29, 2015 the Planning Commission recommended approval of the site plan for a flour/sprouting mill at 168 South 1720 East with the following conditions: 1. Adjustment to the boundary line to allow less than a 30 foot setback on subsequent buildings particular to lots 5 and 7; and 2. Include all the drawing notes indicating lighting, exterior landscaping, etc.

Jeff Daniels said the plan was changed to include four dock doors rather than three doors as initially presented to the Planning Commission. There will be architecture detail on the front entrance of the building and a cedar rail fence around the front of the business. He wants this to be an attractive building to attract other businesses.

Councilmember Clawson asked about the number of semi-trucks that would be coming to the building each day.

Jeff Daniels said this building will only require one truck load in and out per day. The building should generate no outside noise. There is a possibility of using solar panels on the building. He is also looking at recycling the water it uses at least three times before sending it to Hyrum City's wastewater treatment plant. When the facility is built out the potential use is 100,000 gallons of water a week. The effluent will be clean and shouldn't need a lot of treatment. He asked if the City Council would consider lowering impact fees or connection fees for this addition.

ACTION Councilmember James made a motion to approve the amendment to the Site Plan for a flour/sprouting mill at 168 South 1720 East with the following conditions: 1. Adjustment to the boundary line to allow less than a 30 foot setback on subsequent buildings particular to lots 5 and 7; 2. Include all the drawing notes indicating lighting, exterior landscaping, etc.; and 3. For City staff to make a recommendation to the City Council regarding reduction of impact fees. Councilmember Woolstenhulme seconded the motion and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

KEVIN MAUGHAN, HYRUM CITY FIRE CHIEF - TO DISCUSS LOAN AND/OR TRADE OF FIRE EQUIPMENT BY OTHER FIRE DEPARTMENTS IN CACHE COUNTY.

Hyrum City Fire Chief Kevin Maughan said Cache County provided Hyrum City with a Freightliner Fire Engine in 1996. Every year Cache County replaces fire engines it places in local communities in the Valley. Richmond's fire engine was replaced 3 years ago and was not the happy with the type of engine it received. Richmond needs a structural fire fighting engine not a wild fire engine like it received. Richmond would like to trade Hyrum City's 1996 Freightliner Fire Engine with its new wild fire engine. Hyrum City needs a wild fire engine and in 3 years Hyrum City would be up on the list for a new engine. If the City trades Richmond it wouldn't be eligible to receive a new one from Cache County in three years. He would prefer the City trade Richmond rather than waiting three years for the City to get a wild fire engine.

ACTION Councilmember James made a motion to approve the trade of Cache County's 1996 Fire Engine stationed in Hyrum with Cache County's 2012 Wild Fire Engine stationed in Richmond. Councilmember Allgood seconded the motion and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

INTRODUCTION AND APPROVAL OF A RESOLUTION:

RESOLUTION 15-18 - A RESOLUTION DECLARING CERTAIN HYRUM CITY EQUIPMENT AS SURPLUS AND ORDERING THE SALE OR DISPOSAL THEREOF.

ACTION Councilmember James made a motion to approve Resolution 15-18 declaring certain Hyrum City Equipment as surplus and ordering the sale or disposal thereof. Councilmember Allgood seconded the motion

and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

OTHER BUSINESS:

CONSIDERATION AND APPROVAL OF AN AGREEMENT WITH LEON SAVAGE FOR PRESSURIZED IRRIGATION USE.

City Administrator Ron Salvesen said City Engineer Craig Neeley has reviewed the proposal by Leon Savage for use of the pressurized irrigation system. Leon will allow the city to use the benefits of water shares he owns which represent approximately 130 second feet of water. It is estimated that Leon will use 25 second feet of water to irrigate his property. This will provide a significant amount of surplus water to the City in exchange for the use of the City's pressurized irrigation system. Leon will transfer ownership of the irrigation shares as the property develops in the amounts as required by City ordinance.

Councilmember Clawson said he is worried about setting a precedence for connection of fields to the City's pressurized irrigation system. He is also concerned that the Savage's will use more than 25 second feet of water and there not being a meter on the water to ensure that no more than 25 second feet is used. This will be only a temporary benefit to the City since as the property is developed more irrigation water will be used on his property. He wants to make sure that the City receives all of the water that has been used on the Savage property as it is developed.

Leon Savage said the annexation agreement on his property states that all of his irrigation shares must be turned into the City after 60 acres are developed.

ACTION

Councilmember James made a motion to approve the water use agreement between Hyrum City and Savage Family dated October 26, 2015. Councilmember Allgood seconded the motion and Councilmembers Allgood, Clawson, Felix, James, and Woolstenhulme voted aye. The motion passed.

CONSIDERATION OF INCREASING DOG LICENSE FEES.

City Administrator Ron Salvesen said he would like the City Council to consider increasing dog license fees. Hyrum City has the cheapest dog license fees in the Cache County and yet has its own animal control office. Current dog license fees are \$8.00 for a spayed or neutered dog; \$12.00 for a male unneutered; and

\$15.00 for a female unsprayed.

The City Council recommended City Staff prepare a resolution increasing dog license fees for its next City Council Meeting.

BUDGET REPORT.

City Administrator Ron Salvesen reviewed the 2015-2016 operating budgets. All of the departments are on budget for the year.

MAYOR AND CITY COUNCIL REPORT.

Councilmember James said Hyrum Holidays at Hardware Ranch is December 5, 2015. Hyrum Ski Night at Beaver Mountain is January 5, 2016.

Councilmember Allgood said he is still trying to get a speaker for the Patriotic Program.

Mayor Miller said the City Council Meeting scheduled for November 19 will be canceled. The new City Office building is almost ready to be moved into and November 18 - 20 is the scheduled move date.

City Recorder Stephanie Fricke asked the City Council if a special meeting could be held on November 12, 2015 at 6:30 p.m. to canvass the election results.

ADJOURNMENT:

**ACTION There being no further business before the City
 Council, the Council Meeting adjourned at 8:00 p.m.**

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: December 3, 2015
 As written

