

MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 1, 2016,
AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Kathleen Bingham, Jared L. Clawson, Paul C. James, and Craig Rasmussen were present.

EXCUSED: Councilmember Aaron Woolstenhulme

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen and six citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember Rasmussen led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: City Administrator Ron Salvesen

APPROVAL OF MINUTES:

The minutes of a regular meeting of November 17, 2016 were approved as written.

ACTION

Councilmember James made a motion to approve the minutes of a regular meeting on November 17, 2016 as written. Councilmember Clawson seconded the motion and Councilmembers Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was FAXED and emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION

Councilmember Clawson made a motion to approve the agenda for December 1, 2016 as published. Councilmember James seconded the motion and Councilmembers Bingham,

Clawson, James, and Rasmussen voted aye. The motion passed.

AGENDA

9. SCHEDULED DELEGATIONS:
 - A. Fred Burr, Wiggins and Associates - To present the 2015-2016 Audit Report.
 - B. Kevin Pack, Little Bear Creek Subdivision - To request Final Plat approval for Phase 2 of Little Bear Creek Subdivision at approximately 225 North 600 West consisting of 27 single family building lots.
10. INTRODUCTION AND ADOPTION OF AN ORDINANCE AND RESOLUTIONS:
 - A. Ordinance 16-10 - An ordinance amending Title 17 (the Zoning Ordinance) of the Hyrum City Municipal Code by adding Sections 17.48.150 and 17.49.150 permitting and setting design standards for self storage units in Manufacturing Zones; and omitting commercial storage units in all Commercial Zones Sections 17.44.020 and 17.45.020.
 - B. Resolution 16-30 - A resolution appointing Councilmember Paul James as Hyrum City's Representative to the Cache Mosquito Abatement District.
 - C. Resolution 16-31 - A resolution amending and adopting the Hyrum City Square Pavilion, Salt Hollow Park Pavilion, Blacksmith Park Pavilion, and AJ's Park Rental Fee and Deposit Schedule.
 - D. Resolution 16-32 - A resolution amending the Personnel Policies and Procedures Manual for Hyrum City Corporation to set travel and training per diem at the IRS Meal Standard Allowance.
11. OTHER BUSINESS:
 - A. Consideration and appointment to Hyrum Senior Board.
 - B. Consideration and appointment to Hyrum Historic Commission.
 - C. Mayor and City Council reports.
12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

SCHEDULED DELEGATIONS:

FRED BURR, WIGGINS AND ASSOCIATES - TO PRESENT THE 2015-2016 AUDIT REPORT.

Fred Burr, Wiggins & Company, presented the 2015-2016 audit report. He reviewed revenues and expenses for the general fund and the enterprise funds.

The total net position of Hyrum City increased by \$1,440,678 totaling \$35,686,863. The governmental net position increased by \$499,226 and the business-type net position increased by \$941,452.

The total net position of governmental and business type activities is \$35,686,863 and is made up of \$24,660,026 in capital assets net of related debt, such as, land, infrastructure and equipment, and \$11,026,837 in other net position. The \$11,026,837 in other net assets is made up of \$174,946 which is restricted for capital projects; \$1,086,650 is restricted for debt service items related to the library, sewer system and water project; and the remaining \$9,765,241 is unrestricted.

Total long-term liabilities for the City decreased by \$275,052. The long-term debt for governmental activities decreased by \$36,090, due mainly to a \$98,000 decrease in bonded debt and \$73,030 increase in the net unfunded pension liability. The business type activities long-term debt decreased by \$238,962 with a decrease in bonded debt of \$373,000, \$116,262 increase in net unfunded pension liability and a \$17,776 increase in obligations for uncompensated absences.

The results of the audit process it disclosed no instances on noncompliance which are required to be reported in accordance with the State Compliance Audit Guide, however, there were three other matters.

ACTION

Councilmember James made a motion to approve the 2015-2016 Audit Report from Wiggins and Company. Councilmember Bingham seconded the motion and Councilmembers Bingham, Clawson, James, and Rasmussen. The motion passed.

KEVIN PACK, LITTLE BEAR CREEK SUBDIVISION - TO REQUEST FINAL PLAT APPROVAL FOR PHASE 2 OF LITTLE BEAR CREEK SUBDIVISION AT APPROXIMATELY 225 NORTH 600 WEST CONSISTING OF 27 SINGLE FAMILY BUILDING LOTS.

City Administrator Ron Salvesen said City Staff and the City

Engineer have worked with the developer and are recommending approval of the final plat for Phase 2 of Little Bear Creek Subdivision at approximately 225 North 600 West consisting of 27 single family building lots.

ACTION

Councilmember Rasmussen made a motion to approve the Final Plat for Phase 2 of Little Bear Creek Subdivision at approximately 225 North 600 West consisting of 27 single family building lots with the conditions of the Planning Commission; and a statement be included on the subdivision mylar that no basements can be constructed without having an engineer report for that particular lot. Councilmember Bingham seconded the motion and Councilmembers Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

INTRODUCTION AND ADOPTION OF AN ORDINANCE AND RESOLUTIONS:

ORDINANCE 16-10 - AN ORDINANCE AMENDING TITLE 17 (THE ZONING ORDINANCE) OF THE HYRUM CITY MUNICIPAL CODE BY ADDING SECTIONS 17.48.150 AND 17.49.150 PERMITTING AND SETTING DESIGN STANDARDS FOR SELF STORAGE UNITS IN MANUFACTURING ZONES; AND OMITTING COMMERCIAL STORAGE UNITS IN ALL COMMERCIAL ZONES SECTIONS 17.44.020 AND 17.45.020.

Mayor Miller said Ordinance 16-10 amends Title to require design standards for self storage units and restricts self storage units from all Zones except Manufacturing Zones.

ACTION

Councilmember James made a motion to adopt Ordinance 16-10 amending Title 17 (the Zoning Ordinance) of the Hyrum City Municipal Code by adding Sections 17.48.150 and 17.49.150 Permitting and Setting Design Standards for Self Storage Units in Manufacturing Zones; and omitting Commercial Storage units in all Commercial ones Sections 17.44.020 and 17.45.020. Councilmember Clawson seconded the motion.

Councilmember Rasmussen suggested amending the motion to include Sections 13.48.150 B.7. and 13.49.150 B.7 state "The developer shall landscape and grade the street facing frontage using one of the following options or other approved screening as approved by the City:". Councilmembers James and Clawson accepted the amendment to the motion and Councilmembers Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

RESOLUTION 16-30 - A RESOLUTION APPOINTING COUNCILMEMBER PAUL JAMES AS HYRUM CITY'S REPRESENTATIVE TO THE CACHE MOSQUITO ABATEMENT DISTRICT.

ACTION Councilmember Clawson made a motion to approve Resolution 16-30 appointing Councilmember Paul James as Hyrum City's representative to the Cache Mosquito Abatement District. Councilmember Bingham seconded the motion and Councilmembers Bingham, Clawson, James and Rasmussen voted aye.

RESOLUTION 16-31 - A RESOLUTION AMENDING AND ADOPTING THE HYRUM CITY SQUARE PAVILION, SALT HOLLOW PARK PAVILION, BLACKSMITH PARK PAVILION, AND AJ'S PARK RENTAL FEE AND DEPOSIT SCHEDULE.

ACTION Councilmember James made a motion to approve Resolution 16-31 amending and adopting the Hyrum City Square Pavilion, Salt Hollow Park Pavilion, Blacksmith Park Pavilion, and AJ's Park Rental Fee and Deposit Schedule with the following amendments to the rules: 6. Those reserving pavilion are responsible for any damage to City Property; and 7. No overnight parking or camping is allowed. Councilmember Bingham seconded the motion and Councilmembers Bingham, Clawson, James and Rasmussen voted aye.

RESOLUTION 16-32 - A RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR HYRUM CITY CORPORATION TO SET TRAVEL AND TRAINING PER DIEM AT THE IRS MEAL STANDARD ALLOWANCE.

ACTION Councilmember Rasmussen made a motion to approve Resolution 16-32 amending the Personnel Policies and Procedure manual for Hyrum City Corporation to set Travel and Training Per Diem at the IRS Meal Standard Allowance. Councilmember Bingham seconded the motion and Councilmembers Bingham, Clawson, James and Rasmussen voted aye.

OTHER BUSINESS:

CONSIDERATION AND APPOINTMENT TO HYRUM SENIOR BOARD.

ACTION Councilmember Bingham made a motion to appoint Alice Ostermiller to the Hyrum Senior Board. Councilmember James seconded the motion and Councilmembers Bingham, Clawson, James and Rasmussen voted aye.

CONSIDERATION AND APPOINTMENT TO HYRUM HISTORIC COMMISSION.

ACTION Councilmember Rasmussen made a motion to appoint Jana Bushman to the Hyrum Historic Commission. Councilmember Clawson seconded the motion and Councilmembers Bingham, Clawson, James and Rasmussen voted aye.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Rasmussen said the Hyrum Historic Preservation Commission has arranged for a presentation on Historic Districts the benefits to a City and the conditions that can be imposed. The Museum expansion is coming along well.

Councilmember James said the Hyrum Senior Christmas Craft Fair is Friday, December 2 from 10:00 to 6:00 and Saturday, December 3 from 9:00 to 2:00. Holidays at Hardware Ranch is Saturday, December 1 at Hardware Ranch from 11:00 to 2:00.

Councilmember Bingham said Hyrum City's Beaver Mountain Ski Night is January 3 from 5:00 to 9:00.

Mayor Miller said the Youth Council will help Hardware Ranch with its Elk Festival on December 10. UAMPS Meeting is December 20 and 21 in Salt Lake City. The Hyrum City Christmas Party is on December 15 at USU in the Skyroom. The City offices will be closed December 26 and January 2 to observe the Holidays.

ADJOURNMENT:

ACTION There being no further business before the City Council, the Council Meeting adjourned at 7:35 p.m.

ATTEST:

Stephanie Miller
Mayor

Stephanie Fricke
City Recorder

Approved: January 5, 2017
As Written