

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JUNE 7, 2018, AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Steve Adams, Kathleen Bingham, Jared L. Clawson, Paul C. James, and Craig L. Rasmussen.

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Stephanie Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen, and 17 citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Stephanie Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember Clawson led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Councilmember Bingham

APPROVAL OF MINUTES:

The minutes of a special City Council Meeting held on May 17, 2018 and a regular City Council Meeting held on May 17, 2018 were approved as written.

ACTION

Councilmember Bingham made a motion to approve the minutes of a special City Council Meeting held on May 17, 2018 and a regular City Council Meeting held on May 17, 2018 as written. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

Mayor Miller said Leon Savage was not going to be present at tonight's meeting and asked to be removed from the agenda. Mayor

Miller recommended amending the agenda to remove item 10.B. Leon Savage - To request approval for an agricultural pressurized irrigation connection at approximately 900 West between Center and 100 South (approximately 25 acres).

ACTION

Councilmember Clawson made a motion to approve the agenda for June 7, 2018 with the above amendment. Councilmember Bingham seconded the motion and Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

AGENDA

9. PUBLIC HEARING:
 - A. To receive public comment to consider the following:
 - I. Adjustments to the 2017-18 general and enterprise operating budgets.
 - II. The adoption of fiscal 2018-19 operating budgets for the General Fund, the Capital Projects Fund, the Culinary Water Fund, the Sewer Fund, the Electric Fund, the Irrigation Water Fund, and the Storm Water Fund.
 - III. No transfers are being proposed from any of the Enterprise Funds to the General Fund for 2018-19.
 - IV. Setting the municipal tax rate for 2018-19 (no increase is proposed).
 - V. Setting salaries of elected and appointed officials and other municipal employees for 2018-19, and amending Section 2.12.010 of the Hyrum City Municipal Code.
10. SCHEDULED DELEGATIONS:
 - A. Jason Watterson, Utah Local Governments Trust - To present Hyrum City with its Trust Accountability Program Award.
 - ~~B. Leon Savage - To request approval for an agricultural pressurized irrigation connection at approximately 900 West between Center and 100 South (approximately 25 acres).~~
 - C. Jared Imbler - To request a Home Occupation Business License at 254 North 600 East for a tree and shrub nursery.
 - D. Kaitlyn Shelley - To discuss possibly rezoning property at 153 West Main Street from Residential R-2 to Commercial C-1.
11. OTHER BUSINESS:
 - A. Review of annexation agreements.
 - B. Consideration and appointment to the Museum Board.

- C. Award of the Fire Station Administration Building Bid.
 - D. Mayor and City Council reports.
12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

Boy Scout Troop Leader Travis Parker said he has lived in Hyrum most of his life and he has been actively involved in the scouting program. The LDS Church announced that it will no longer sponsor the Boy Scout of America Program as of December 2019. Discounting the LDS Church's sponsorship will leave some youth that want to participate in the scouting program without a troop or sponsorship. The American Legion has agreed to sponsor a troop and now he needs a meeting location and was hoping Hyrum City would offer a building it could use to hold troop meetings.

The City Council agreed that the Boy Scouts of America is a great program and the youth that want to participate should have a local troop with a local meeting site. The City Council agreed to allow Travis's troop to use the old library space under the Hyrum Civic Center. The scouts could help clean the room in exchange for use of the room and no rental fee would be charged. Hyrum City benefits from Eagle Scout projects and they can be seen all over the City and Canyon Properties.

There being no further public comment, Mayor Miller moved to the next agenda item.

PUBLIC HEARING:

TO RECEIVE PUBLIC COMMENT TO CONSIDER THE FOLLOWING: I. ADJUSTMENTS TO THE 2017-18 GENERAL AND ENTERPRISE OPERATING BUDGETS. II. THE ADOPTION OF FISCAL 2018-19 OPERATING BUDGETS FOR THE GENERAL FUND, THE CAPITAL PROJECTS FUND, THE CULINARY WATER FUND, THE SEWER FUND, THE ELECTRIC FUND, THE IRRIGATION WATER FUND, AND THE STORM WATER FUND. III. NO TRANSFERS ARE BEING PROPOSED FROM ANY OF THE ENTERPRISE FUNDS TO THE GENERAL FUND FOR 2018-19. IV. SETTING THE MUNICIPAL TAX RATE FOR 2018-19 (NO INCREASE IS PROPOSED). V. SETTING SALARIES OF ELECTED AND APPOINTED OFFICIALS AND OTHER MUNICIPAL EMPLOYEES FOR 2018-19, AND AMENDING SECTION 2.12.010 OF THE HYRUM CITY MUNICIPAL CODE.

Mayor Miller presented a power point presentation of the 2018-2019

Operating Budgets proposal. The presentation included pictures of the current fiscal year's projects and proposed projects for the coming year. The 2018-2019 budget does not include any increases in property tax rates, or utility rates; nor does it include any transfers from the utility funds to the general fund.

ACTION Councilmember James made a motion to open the public hearing at 7:05 p.m. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

Mayor Miller asked for public comment. There being none Mayor Miller called for a motion to close the public hearing.

ACTION Councilmember James made a motion to close the public hearing at 7:06 p.m. Councilmember Clawson seconded the motion Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

SCHEDULED DELEGATIONS:

JASON WATTERSON, UTAH LOCAL GOVERNMENTS TRUST - TO PRESENT HYRUM CITY WITH ITS TRUST ACCOUNTABILITY PROGRAM AWARD.

Jason Watterson with Utah Local Governments Trust said Utah Local Government Trust provides Hyrum City with its employee life insurance policies, workers compensation policy, and its personal and real property liability insurance policies. Automobile accidents are the biggest claims and sewer back-ups are the second largest claims against cities. A few years ago the Trust developed a program to help its insured clients reduce risks and limit liability which is called Trust Accountability Program (TAP). Hyrum City is a participant of the TAP Program and receives reduced rates for it. Hyrum City has an active safety committee that meets monthly, it reviews employees' driver license records to ensure there are no employees with excessive citations, and it conducts annual inspections of the sewer systems including manholes. He then presented Hyrum City with the Utah Local Government Trust's Trust Accountability Program Award for its participation in the program. Hyrum City is 12 out of 540 members that have received this award for the 5th consecutive year in a row.

JARED IMBLER - TO REQUEST A HOME OCCUPATION BUSINESS LICENSE AT 254 NORTH 600 EAST FOR A TREE AND SHRUB NURSERY.

Jared Imbler said he has a home at 254 North 600 East and wants to provide a local plant and tree nursery. He has a large piece of

property and it would be on the corner of approximately 250 North 500 East. His father owns the L-shaped property directly to the west of his lot on 500 East. This is the property that he will be using for his business. All parking will be on 500 East and 250 North.

Councilmember Rasmussen said the Home Occupation Business License's must comply with several requirements that are listed on the application and need to be initialed. He has not initialed each condition on the application for a Home Occupation Business License. There are a couple of requirements that this business doesn't comply with and that is no outside storage of goods or materials; and that the occupation be performed wholly within a residence or the yard and accessory buildings being a part of such residence. There is also no off-street parking on 500 East. He asked if Jared was going to have some type of fencing for security reasons.

Jared Imbler said he is planning on installing a white picket fence or some type of fence with a gate that can be locked. He is also going to have a shade canopy set up to provide plants protection from too much sun. He understands he will need to get a building permit to install a permanent shade canopy.

Councilmember Rasmussen said since the business is going to be conducted on his father's property he will need a lease agreement authorizing him rental of the property and approval of the use for a nursery on the property. Hyrum City requires this of other renters before a Home Occupation Business License is issued and will need a copy of the lease agreement. He understands this is a different type of Home Occupation Business and this would be a great area for it but outside storage of goods are not permitted. He would be in favor of approving the license on a year to year basis to make sure that the property is being taken care of and that outside storage isn't becoming a nuisance or excessive. As far as parking he will need to provide parking on the property he is leasing and should not rely on the road for parking. 500 East is an unimproved road with no shoulders or room for cars to park.

ACTION

Councilmember James made a motion to approve a Home Occupation Business License for Jared Imbler at 253 North 600 East for a tree and shrub nursery with the following conditions: 1. The Home Occupation Business License Application requirements be initialed by Jared; 2. A property lease statement be filed with the City for the land he will be operating his Home Occupation

Business License on and the property owner approves of this use; 3. Parking be provided on private property on 500 East and not on the City road; and 4. That this Home Occupation Business License be reviewed annually by the City Council before being renewed. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

KAITLYN SHELLEY - TO DISCUSS POSSIBLY REZONING PROPERTY AT 153 WEST MAIN STREET FROM RESIDENTIAL R-2 TO COMMERCIAL C-1.

Kaitlyn Shelley said she owns the property at 153 West Main Street and has been operating a Home Occupation Business out of her home. She sews baby shoes and sells them on-line. Her business is expanding and she needs to hire employees to help sew the shoes. She has a detached garage behind her house that she would remodel into a manufacturing area for baby shoes. She is not planning on a store front she just needs a couple of employees to help her. She would have continued operating under a Home Occupation Business License but it prohibits her from hiring employees. Her property at 153 West Main is adjacent to Commercial C-1 property on the east and C-1 property a half of block to the west. Her house sits in the half a block area that is zoned Residential. She is hoping the City Council would consider rezoning her property to Commercial so she can continue to grow her baby shoe business.

The City Council recommended for her to follow the rezone process and file an application with Hyrum City to rezone the property from Residential R-2 to Commercial C-1. They also advised her that if the property is rezoned she will have to comply with building and fire code regulations and inspections for the garage behind her house.

OTHER BUSINESS:

REVIEW OF ANNEXATION AGREEMENTS.

City Recorder Stephanie Fricke reviewed the annexation agreements for the Simmons Annexation and the Southeast Annexation. She explained that the Southeast Annexation has properties that will be zoned Residential R-2 but everything south of 6300 South will be required to have a minimum lot size of one-third of an acre with a minimum frontage of 99'. These restrictions can be waived in the future if the City Council approves of it. Lots adjacent to the current existing boundaries of the mink sheds must have a 100

foot buffer zone from the mink shed to the main dwelling (the right-of-way for the 6400 South road may be included in the 100' buffer zone). Also it allows the developer to request from the City Council a reimbursement (from property owners) for any utility line extensions that goes through or adjacent to another landowners property if that land is developed with connection to said utility line(s).

The Simmons Annexation has several different zones. The vacant land to the south of the existing storage units has requested Commercial C-1 zoning and will keep the front part of the property on 600 East for commercial use only and wants the west end of the property for apartments. There is also the condition on that property to realign the 600 East road before the intersection. The two properties that border the 4400 South road will be required to deed a portion of their property to widen the road to 78 feet.

At the next City Council Meeting the Ordinance with the annexation agreements will be on the City Council Agenda for consideration and adoption of the ordinance, which will finalize the annexations.

CONSIDERATION AND APPOINTMENT TO THE MUSEUM BOARD.

ACTION

Councilmember Rasmussen made a motion to appoint Linda Christiansen and Curtiss Parkinson to the Hyrum City Museum Board. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

AWARD OF THE FIRE STATION ADMINISTRATION BUILDING BID.

ACTION

Councilmember Clawson made a motion to award the Fire Station Administration Building Bid to Design West. Councilmember Bingham seconded the motion and Councilmembers Adams, Bingham, Clawson, James, and Rasmussen voted aye. The motion passed.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Adams said he is working on finding a group to carry the flag in the 4th of July Parade. He has received several parade entries for the Parade and is planning on arranging it as it has been done in the past.

Councilmember Clawson said he has arranged for the City Council to ride on manure spreader that will need to be pulled with a City

truck. If the manure spreader isn't available he will bring his two razors for the City Council to use in the parade.

Councilmember Rasmussen said there were fewer cars at Hot Dogs and Hot Wheels than in past years but it was still a great success. The Cache County Sheriff's Office was there and the kids enjoyed looking in the patrol car.

Councilmember James said he has arranged for Dale Major to provide entertainment on the City Square on the 4th of July and has the fireworks all arranged for including entertainment.

Councilmember Bingham said she is almost finished with the float and it will be ready for the parade on June 16. The Youth Council has decided to not have the dunking booth on the 4th of July. There will still be the teen dance after the fireworks.

Councilmember Clawson said there were over 1,000 people in attendance at the Summer Reading Program Kick Off event at the City Square and over 200 families signed up for the summer reading program. There have been 28 booths that have registered for the 4th of July.

Mayor Miller said the City Employee luncheon is on Wednesday, June 20 at noon on the City Square.

ADJOURNMENT:

ACTION

**There being no further business before the City Council,
the Council Meeting adjourned at 8:20 p.m.**

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder