

MINUTES OF A SPECIAL CITY COUNCIL MEETING HELD SEPTEMBER 6, 2018,
AT THE HYRUM CITY MUSEUM, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 5:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Steve Adams, Kathleen Bingham, Paul C. James, and Craig L. Rasmussen.

EXCUSED: Councilmember Jared L. Clawson

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Stephanie Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen, Museum Director Jami Van Huss, and Museum Recorder Chelsea Moultrie. City Recorder Stephanie Fricke recorded the minutes.

AGENDA: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

AGENDA

6. WORKSHOP:
 - A. Mission and Vision Statement for the Hyrum Museum.
7. ADJOURNMENT

WORKSHOP:

MISSION AND VISION STATEMENT FOR THE HYRUM MUSEUM.

Museum Director Jami VanHuss said the Utah Division of Arts & Museums (UA&M), Utah Humanities (UH), and the Utah Division of State History (USH) are partnering to pilot a program based on the American Association for State & Local History's (AASLH) Standards and Excellence Program for History Organizations (StEPs) that offers seven small Utah museums and local history organizations a two-year enrichment opportunity designed to help them achieve success in six areas of institutional practice. Hyrum Museum is one of those seven museums.

Hyrum Museum is partnering with StEPs to provide unique contributions to the public by collecting, preserving and interpreting the things of this world. The museum owns and uses natural objects and human artifacts to advance knowledge and nourish the human spirit. Collections are the basis for research, exhibits, and programs that invite public participation. US museums are grounded in the tradition of public service. As public trusts, they hold their collections and information as a benefit for those they were established to serve. Members of the governing authority, employees and volunteers are committed to the interests of these beneficiaries. Local, state and federal law provides the basic framework for museum operations. But legal standards are a minimum. Museums must do more than avoid legal liability, they must take affirmative steps to maintain their integrity so as to warrant public confidence. They must act not only legally but also ethically.

StEPs-UT Jumpstart Pilot Goals are: Holistic approach - at both content & organizational levels;; Training & mentoring & peer support for 7 Utah museums; Effort to streamline statewide field services providers - engage new and existing partners; Build a network of trainers in a variety of disciplines; and Develop core curriculum specific to Utah's needs.

StEPs-UT Jumpstart Pilot will tackle standards on StEPs basic/good/better continuum by: Working through 6 StEPs modules in 4-month chunks over 2 years; Each module taught by 2 lead instructors who are experts in assigned area of focus and interested in field services; Each participating organization assigned a dedicated mentor for whole program to individualize content & provide consistency; Each module includes three workshop days (one each in months 1, 2, and 4), plus one site visit by assigned mentors (in month 3); Each organization has up to 8 hours additional mentor time per module; and Each organization completes at least one small project for each module.

This first StEPs-UT module that will need to be completed is creating a clear understanding of the Museums mission and communicates why it exists and who benefits as a result of its efforts. The mission statement needs to clearly express what the institution does and for whom. A Mission Statement drives what the museum does; Sets strategic direction; Impacts policies and plans; and Shapes what the museum collects. A Mission Statement should include certain elements, such as, Educational in scope; Describes museum's unique purpose / role / focus; and Is approved by the museum's governing body. The Museum also needs a Vision Statement.

A Vision Statement Focus's on tomorrow & what organization wants to become and a Mission Statement Focus's on today and how an organization achieves it.

She then led the City Council through exercises to write down their ideas for a Vision Statement and a Mission Statement for the Museum. She recommended they write down the topic of what they want and envision for a Museum and what they are proud of. She said while they are writing these down to remember that an effective Mission Statement should convey: How the organization relates to its community; Why and how it enhances the well-being of others and improves the quality of life; Who benefits as a result of its work; and What service it provides.

All of the ideas and Mission and Vision Statements were read and Museum Director Jami VanHuss said she would take those ideas and develop some sample Mission and Vision Statements.

ADJOURNMENT:

ACTION

**There being no further business before the City Council,
the Council Meeting adjourned at 6:25 p.m.**

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: _____
September 20, 2018
As Written