

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD APRIL 18, 2019, AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 P.M.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Mayor Stephanie Miller, Councilmembers Steve Adams, Kathleen Bingham, Jared L. Clawson, and Paul C. James

**EXCUSED:** Councilmember Craig L. Rasmussen

**CALL TO ORDER:** There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen, Electric Superintendent Matt Draper, and 12 citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Miller welcomed everyone in attendance and invited audience participation.

**PLEDGE OF ALLEGIANCE:** Councilmember Adams led the governing body and the citizens in the Pledge of Allegiance.

**INVOCATION:** Councilmember Clawson

**APPROVAL OF MINUTES:**

**ACTION** Councilmember Bingham made a motion to approve the minutes of a regular City Council Meeting held on April 4, 2019, 2019 as written. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

**ACTION** Councilmember James made a motion to approve the agenda for April 18, 2019 as written. Councilmember Bingham seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

## AGENDA

9. SCHEDULED DELEGATIONS:
  - A. Dave Evans, Utah State University Landscape and Architectural Dept. - To present a Master Plan for the development of the Hyrum Blacksmith Fork Park.
  - B. Amberlee Burrows, The Family Place - To present and request approval of a Proclamation declaring May 12 through June 16, 2019 as Hyrum City Family Month.
  - C. Jackie Coombs, UAMPS - To discuss the Carbon Free Power Project.
10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND AN ORDINANCE:
  - A. Resolution 19-04 - A resolution declaring the Wastewater Treatment and Processing Equipment purchase from Anticline (NGL Water Solutions) in Wyoming Oil Fields as surplus and ordering the reversal of sale back to Anticline (NGL Water Solutions).
  - B. Resolution 19-07 - A resolution approving an increase in Hyrum City's Entitlement Share under the Carbon Free Power Project Power Sales Contract.
  - C. Ordinance 19-05 - An ordinance amending the Zoning Map of Hyrum City, Utah by rezoning property located at approximately 250 North 100 East from Residential Agricultural R-A to Light Manufacturing M-1.
11. OTHER BUSINESS:
  - A. Consideration and award of bid for flooring the Hyrum Senior Center.
  - B. Consideration and award of bid for sidewalks on Center Street between 300 and 400 South; and 300 West between 300 and 400 North.
  - C. Consideration and award of bid for maintenance of City lawns and landscaping.
  - D. Budget report.
  - E. Mayor and City Council reports.
12. ADJOURNMENT

**PUBLIC COMMENT:**

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

**SCHEDULED DELEGATIONS:**

**DAVE EVANS, UTAH STATE UNIVERSITY LANDSCAPE AND ARCHITECTURAL DEPT. - TO PRESENT A MASTER PLAN FOR THE DEVELOPMENT OF THE HYRUM BLACKSMITH FORK PARK.**

Dave Evans with Utah State University Landscaping and Architectural Department said he had his students help prepare a Master Plan for the Development of the Hyrum Blacksmith Fork Park. This was a great project for his students and they put a lot of time and research into designing a park that fits the current and future needs of Hyrum City's residents.

Javier Castillo, USU Student, said the master plant will direct the continued development of Blacksmith Fork Park. The park has been designed to add amenities like baseball/softball fields, a skate, park, BMX pump track, and an amphitheater, rolling hills, community garden, and a nature play. Children love to explore and create their own fun and nature play is the perfect way to allow them to do so. Almost any safe structure can be used as nature play, this means for an inexpensive play space that help kids boost their creative mind and test their physical abilities. The master plan proposes adding an ADA accessible playground on the East side of the park near the softball fields. A community garden will be near the main entrance to the park on the corner of 300 South and 1300 East. There will be many flowering shrubs and perennials to showcase how beautiful and functional low water use landscapes can be as well as create a comfortable and interesting entrance to the park. The amphitheater is designed to be used for community events like concerts, plays and other gatherings. The seating is a large semi-circular turf berm. Audience members can lay out blankets, use law chairs with the back legs shortened or just sit on the grass. Blacksmith Fork Park's proximity to Mountain Crest High School makes it a great place to incorporate recreational opportunities for adolescents. The pump track will give kids and adolescents a place to ride that is off of streets and away from cars. The baseball/softball fields in the plan have ample stadium seating behind home plate. There are also turf berms outside of the outfield fence as informal seating areas. These berms add another seating option as well as screen the fields from the other areas of the park. There is a small playground on the East side of the fields to allow parents to bring the rest of the family and keep younger kids entertained.

Mayor Miller and the City Council expressed their appreciation for designing the Blacksmith Fork Park with such a broad scope of uses for its residents.

**AMBERLEE BURROWS, THE FAMILY PLACE - TO PRESENT AND REQUEST APPROVAL OF A PROCLAMATION DECLARING MAY 12 THROUGH JUNE 16, 2019 AS HYRUM CITY FAMILY MONTH.**

Diane Vail said Amberlee Burrows could not attend tonight's meeting and she was asked to come in her stead. She has served on the Family Place Board of Directors for the past 13 years. The Family Place in Hyrum offers free or low cost services for therapy and education to kids and parents in Cache Valley. This year the Family Place is asking for support in declaring May 12 through June 16 as Family Month.

Mayor Miller read the Hyrum City Utah Family Month Proclamation.

**ACTION**

**Councilmember Clawson made a motion to approve the Proclamation Declaring May 12 through June 16, 2019 as Hyrum City Family Month. Councilmember Bingham seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.**

**JACKIE COOMBS, UAMPS - TO DISCUSS THE CARBON FREE POWER PROJECT.**

Jackie Coombs with UAMPS said Hyrum City previously approved the Carbon Free Power Project Power Sales Contract with Utah Associated Municipal Power Systems, including and Entitlement Share of up to 7,000 kW of the capacity of the Carbon Free Power Project. After reviewing Hyrum City's need for future power supply resources it is being recommended that Hyrum City increase its entitlement share from 7,000 kW to 10,000 kW.

***INTRODUCTION AND APPROVAL OF A RESOLUTION:***

**RESOLUTION 19-04 - A RESOLUTION DECLARING THE WASTEWATER TREATMENT AND PROCESSING EQUIPMENT PURCHASE FROM ANTICLINE (NGL WATER SOLUTIONS) IN WYOMING OIL FIELDS AS SURPLUS AND ORDERING THE REVERSAL OF SALE BACK TO ANTICLINE (NGL WATER SOLUTIONS).**

Mayor Miller said Resolution 19-04 will declare the Wastewater Treatment and Processing Equipment purchase from Anticline in the Wyoming Oil Fields as surplus and ordering the reversal of sale back to Anticline.

**ACTION**

**Councilmember James made a motion to approve Resolution 19-04 declaring the Wastewater Treatment and Processing Equipment purchase from Anticline in the Wyoming Oil Fields as surplus and ordering the reversal of sale back**

to Anticline. Councilmember Bingham seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

**RESOLUTION 19-07 - A RESOLUTION APPROVING AN INCREASE IN HYRUM CITY'S ENTITLEMENT SHARE UNDER THE CARBON FREE POWER PROJECT POWER SALES CONTRACT.**

**ACTION** Councilmember James made a motion to approve Resolution 19-07 Approving an increase in Hyrum City's Entitlement Share under the Carbon Free Power Project Power Sales Contract from 7,000 kW to 10,000 kW. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

**ORDINANCE 19-05 - AN ORDINANCE AMENDING THE ZONING MAP OF HYRUM CITY, UTAH BY REZONING PROPERTY LOCATED AT APPROXIMATELY 250 NORTH 100 EAST FROM RESIDENTIAL AGRICULTURAL R-A TO LIGHT MANUFACTURING M-1.**

City Administrator Ron Salvesen said the Hyrum Planning Commission on April 11, 2019 held a public hearing and recommended approval of rezoning this property located at 250 North 100 East from Residential Agricultural R-A to Light Manufacturing M-1.

**ACTION** Councilmember James made a motion to adopt Ordinance 19-05 Amending the Zoning Map of Hyrum City, Utah by rezoning property located at approximately 250 North 100 East from Residential Agricultural R-A to Light Manufacturing M-1. Councilmember Bingham seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

***OTHER BUSINESS:***

**CONSIDERATION AND AWARD OF BID FOR FLOORING THE HYRUM SENIOR CENTER.**

City Administrator Ron Salvesen said the City received two bids for the flooring at the Hyrum Senior Center.

| <u>Company:</u>           | <u>Bid Amount:</u> |
|---------------------------|--------------------|
| <i>In-Stock Flooring</i>  | <i>\$14,356.16</i> |
| <i>Wholesale Flooring</i> | <i>\$17,908.31</i> |

**ACTION** Councilmember James made a motion to award the bid for flooring at the Senior Center to In-Stock Flooring in the amount of \$14,356.16. Councilmember Adams seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

**CONSIDERATION AND AWARD OF BID FOR SIDEWALKS ON CENTER STREET BETWEEN 300 AND 400 SOUTH; AND 300 WEST BETWEEN 300 AND 400 NORTH.**

City Administrator Ron Salvesen said the City received two bids for sidewalk replacements on Center Street between 300 and 400 South; and 300 West between 300 and 400 North.

| <u>Company:</u>            | <u>Bid Amount:</u> |
|----------------------------|--------------------|
| Terry Bingham Construction | \$69,380           |
| Evans Concrete             | \$70,864           |

**ACTION** Councilmember Bingham made a motion to award the bid for sidewalk replacements on Center Street between 300 and 400 South; and 300 West between 300 and 400 North. City to Terry Bingham Construction in the amount of \$69,380. Councilmember Clawson seconded the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.

**CONSIDERATION AND AWARD OF BID FOR MAINTENANCE OF CITY LAWNS AND LANDSCAPING.**

City Administrator Ron Salvesen said the City received six bids to maintain the lawns and landscaping at City Offices, City Sign, Little Bear Creek mow strips Rolling Hills Retention pond, pride park, Mountain Crest park strips, Hammer Road mow strip, Highway 101 mow strip between 1100 and 1200 East and Salt Hollow Park.

| <u>Company:</u>        | <u>Bid Amount Per Week:</u> |
|------------------------|-----------------------------|
| Fiefia Family Lawncare | \$611                       |
| Webb Landscape         | \$625                       |
| JW Lawncare            | \$625                       |
| Dattage Sprinkler      | \$1,000                     |
| Yard Care Sprinkler    | \$1,110                     |
| A&D Landscape          | Incomplete bid              |

**ACTION** Councilmember James made a motion to award the City Lawns and Landscaping Bid to FieFia Family Lawncare in the amount of \$611 per week. Councilmember Clawson seconded

**the motion and Councilmembers Adams, Bingham, Clawson, and James voted aye. The motion passed.**

**BUDGET REPORT.**

City Administrator Ron Salvesen reviewed the City Administrator Ron Salvesen reviewed the 2018-2019 General Fund Operating Budgets expenditures and revenues in detail

**MAYOR AND CITY COUNCIL REPORTS.**

City Administrator Ron Salvesen said at the next City Council Meeting the Cache County Fire Department will be on the agenda to request approval of an interlocal agreement between Hyrum City and Cache County. Cache County has hired two full time employees for fire services on the south end of Cache Valley. Cache County wants the firemen to be stationed in the Hyrum Fire Station. These two employees will come at no cost to the City and will be of great value for fires on the day shift. Hyrum City only has a few volunteers on weekdays during the day shift in Hyrum. Having Cache County staff two full time firefighters will be of a great service and benefit to Hyrum City and neighboring communities.

Councilmember Adams said he is working on the July 4<sup>th</sup> of Parade and National Night Out Against Crime.

Councilmember James said there were over 220 kids that registered for softball and baseball in Hyrum. He has contacted Jay McFarland from KSL to be the speaker at the July 4<sup>th</sup> Patriotic Program.

Councilmember Bingham said the Youth Council helped put together stormwater packets for the Cache County Stormwater Coalition.

Councilmember Clawson said he is getting ready for the Easter Egg Hunt this Saturday at 9:00 a.m.

**ADJOURNMENT:**

**ACTION**

**There being no further business before the City Council, the Council Meeting adjourned at 8:15 p.m.**

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Stephanie Miller  
Mayor

ATTEST:

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Stephanie Fricke  
City Recorder

Approved: May 2, 2019