

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 3, 2020, HELD ELECTRONICALLY THROUGH ZOOM VIDEO COMMUNICATIONS THE MEETING ID: 886 8004 9477 PASSWORD: 600182. HYRUM CITY HELD THIS MEETING ELECTRONICALLY IN COMPLIANCE WITH UTAH GOVERNOR GARY HERBERT'S EXECUTIVE ORDER TO SUSPEND THE ENFORCEMENT OF PROVISIONS OF UTAH CODE 52-4-207, AND RELATED STATE AGENCY ORDERS, RULES AND REGULATIONS, DUE TO INFECTIOUS DISEASE COVID-19 NOVEL CORONAVIRUS.

ANY MEMBER OF THE PUBLIC HAD THE OPPORTUNITY TO REMOTELY OBSERVE THE MEETING OR COMMENT DURING THE PUBLIC HEARING ELECTRONICALLY THROUGH ZOOM VIDEO COMMUNICATIONS WITH THE FOLLOWING LINK: <https://us02web.zoom.us/j/88680049477?pwd=U3JtT21lc0NkdjZsOUhUV29Tb0ZlQT09>

**CONVENED:** 6:30 P.M.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Councilmembers Steve Adams, Jared C. Clawson, Paul C. James, and Craig L. Rasmussen.

**EXCUSED:** Councilmember Vicky McCombs

**CALL TO ORDER:** There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen, Zoning Administrator Matt Holmes, four citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Miller welcomed everyone in attendance and invited audience participation.

**APPROVAL OF MINUTES:**

The minutes of a regular meeting on August 20, 2020 were approved as written.

**ACTION**

Councilmember Clawson made a motion to approve the minutes of a regular meeting held on August 20, 2020 as written. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

**ACTION**

**Councilmember James made a motion to approve the agenda for the regular scheduled meeting on September 3, 2020 as written. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.**

9. SCHEDULED DELEGATIONS:
  - A. Charlie Seifert, Bear River Health Department - To discuss strategies for health.
  - B. Bryce Lancaster, CAPSA - To discuss domestic abuse trends.
  - C. Dan Larsen, Kartchner Homes - To request changes to the approved final plat for Phase 12 of Elk Mountain PUD located at approximately 1170 East between 330 South and 425 South to reduce the sideyard setback (without driveway access) from 20' to 15' on lots 289 and 300.
10. OTHER BUSINESS:
  - A. Certification of Annexation Petition (Mountain View - Olsen).
  - B. Consideration and approval of waiving the Hyrum Civic Center rental fee for the Red Cross.
  - C. Mayor and City Council reports.
11. ADJOURNMENT

**PUBLIC COMMENT:**

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

**OTHER BUSINESS:****CHARLIE SEIFERT, BEAR RIVER HEALTH DEPARTMENT - TO DISCUSS STRATEGIES FOR HEALTH.**

Charlie Seifert with Bear River Health Department said the Utah

Department of Health conducts a survey every other year from students in 6<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> grades. This survey helps provide information on youth and their health. Part of the survey asks questions regarding substance use. There were 6,375 students in the Bear River Health Department area that took the survey this past year and the information received on substance use was different from other years. E-Cigarettes are now the number one choice for Youth to try and 7% of the survey respondents frequently vape and there was an increase in marijuana use. All other substances were flat or decreasing including cigarettes. However, the decrease in cigarette users did not make up for the increase in E-cigarette users which means there is an increase in smoking. The Bear River Health Department area is well below State average and student's mental health is also lower. There has been a significant increase in youth mental health issues over the past two years. There are over 500 deaths a year in Utah related to alcohol. In Utah \$1.2 billion is spent on alcohol abuse which equates to \$807 per alcoholic. In the future the Bear River Health Department hopes to work closer with cities to help promote community care.

Mayor Miller thanked Charlie Seifert and the Bear River Health Department for the report.

**BRYCE LANCASTER, CAPSA - TO DISCUSS DOMESTIC ABUSE TRENDS.**

Bryce Lancaster with CAPSA said crisis calls are up 110% from last year. Most of those calls are from people that have never seen or experienced abuse before. CAPSA provides someone that these people can speak to help provide guidance, information, and resources available to them. Casework is also up 42% from last year. Due to COVID a lot of the casework is being done online. CAPSA is also providing emergency shelter to 60% more people than it did last year. CAPSA has contracted with hotels to shelter people that are being abused. Therapy sessions are also up 22%. CAPSA provides a 24 hour support line, emergency shelters, advocacy and support programs, 24 hour response team, therapy services, children services, and prevention education. He asked if Hyrum City would be willing to put information provided by CAPSA to help make the public aware of these services on the City's website, and newsletter.

Mayor Miller thanked Bryce Lancaster with CAPSA for his report and offered Hyrum City's help with providing information from CAPSA through the City's website and/or newsletter.

**DAN LARSEN, KARTCHNER HOMES - TO REQUEST CHANGES TO THE APPROVED FINAL PLAT FOR PHASE 12 OF ELK MOUNTAIN PUD LOCATED AT APPROXIMATELY 1170 EAST BETWEEN 330 SOUTH AND 425 SOUTH TO REDUCE THE SIDEYARD SETBACK (WITHOUT DRIVEWAY ACCESS) FROM 20' TO 15' ON LOTS 289 AND 300.**

Darn Larsen with Kartchner Homes said Troy Kartchner spoke to the City Council on August 20, 2020 regarding changes to the approved final plat for Phase 12 of Elk Mountain PUD. In order to build a larger townhome on two lots an amendment is necessary to the approved but not recorded final plat for Phase 12 of Elk Mountain PUD located at approximately 1170 East between 330 South and 425 South to reduce the sideyard setback (without driveway access) from 20' to 15' on lots 289 and 300.

**ACTION**

Councilmember James made a motion to approve the requested changes to the approved Final Plat for Phase 12 of Elk Mountain PUD located at approximately 1170 East between 330 South 425 South to reduce the sideyard setback (without driveway access) from 20' to 15' on Lots 289 and 300. Councilmember Rasmussen seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

***OTHER BUSINESS:*****CERTIFICATION OF ANNEXATION PETITION (MOUNTAIN VIEW - OLSEN).**

City Recorder Stephanie Fricke said she and City Attorney Jonathon Jenkins reviewed the annexation petition and have determined that the petition meets the requirements of Sections 102-403 (3), (4), and (5) of the Utah Code. Hyrum City may grant the petition and annex this property unless a written protest is received by the Cache County Boundary Commission. If a protest is received the Cache County Boundary Commission will have to determine if it is a legal protest. Any protest must be filed by October 5, 2020. The public hearing for this annexation will be held on October 15, 2020. The Notice of Certification of Annexation Petition will be mailed to all property owners included in the annexation and to all affected entities; and will be published in the Herald Journal once a week for three consecutive weeks.

**ACTION**

Councilmember Clawson made a motion to accept the Certification of the Mountain View - Olsen Annexation

**Petition. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.**

**CONSIDERATION AND APPROVAL OF WAIVING THE HYRUM CIVIC CENTER RENTAL FEE FOR THE RED CROSS.**

Councilmember James said the Red Cross contacted him about holding blood drives at the Hyrum Civic Center and asked if the City would be willing to allow the Red Cross to use it free of charge.

**ACTION**

**Councilmember James made a motion to waive the Civic Center Rental fee for the Red Cross to use it on November 21, 2020, February 10, 2020, May 19, 2021, August 18, 2021, and November 10, 2020. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.**

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember James said he has heard of funding available through the CARES Act for cities to update computer and phone systems.

City Administrator Ron Salvesen said he and Mayor Miller have been working on the CARES Act funding and the City has already received \$500,000 with another \$250,000 that should be deposited in six weeks. The CARES Act funding has to be for specific uses and needs related to COVID. Computer and phone upgrades are an eligible expense and the City has met with a couple of providers about providing bids. The City has to use the money by the end of November.

Councilmember Rasmussen asked City Administrator Salvesen to see if security cameras would qualify since the Museum recently upgraded its security system. The new cameras have been installed and are working great. He disagrees that funds for security cameras should come out of individual departments. Security cameras should be paid for through the City budget.

City Administrator Ron Salvesen said the CARES Act will not provide funding for any items that were already budgeted for.

Councilmember Rasmussen said Elizabeth Cropper who works in the Museum has accepted a full time position at Hill Air Force Base, She has agreed to continue to work one day a week until her replacement is hired and trained. Jami VanHuss is in the process

of writing a job description and she would like to hire someone that is more long term and with a higher salary of \$14 to \$16 per hour to help with sustainability.

Mayor Miller said the City Office will reopen Tuesday, September 8 and hopefully will be able to remain open and will not be closed again due to COVID.

City Administrator Ron Salvesen said the new Community Improvement Officer Jeff Hertzler was diligently doing his job and hung over 75 notices on a small portion of town for trailers to be moved off of City property. He has spoken with Jeff about enforcement of code and Jeff will not blanket enforce items in the future. Hyrum City enforces code on a complaint basis.

***ADJOURNMENT:***

**ACTION**            **There being no further business before the City Council, the Council Meeting adjourned at 7:35 p.m.**

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Stephanie Miller  
Mayor

ATTEST:

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Stephanie Fricke  
City Recorder

Approved: September 17, 2020  
As Written